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29 July 1981

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C/ODP 92  
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C/PT-BG 10  
C/PT-PG (5)  
S.S. 10  
D/ODP 92

MEMORANDUM FOR: Director of Data Processing

THROUGH : Executive Officer

FROM : [REDACTED]  
Chief, Management Staff, ODP

SUBJECT : Management Staff Weekly Report  
for Week Ending 28 July 1981

External Procurement

ODP concurred on an external procurement request from NPIC for high performance, cache disc equipment. This equipment will be used with a Univac 1100/84. [REDACTED]

Regulations

Management Staff concurred on the proposed revision of [REDACTED] Conduct and Discipline, DRAFT C, (Job # 9111) and [REDACTED] Training at Non-CIA Facilities, DRAFT B, (Job # 9564). ODP also commented on proposed [REDACTED] Retirement Status, DRAFT A (Job #9662). [REDACTED]

Memo to ADP Control Officers

Memos were sent to 43 ADP control officers requesting their review of projects that have used a minimal amount of ODP resources in 1981. It is hoped most will not justify separate accounting and tracking in 1982 and will be charged under the MISC project. The low activity projects were identified as being inactive in 1981 and/or using less than \$100 in ODP resources. [REDACTED]

1984 Terminal Budgeting

Initial discussions on 1984 terminal funding were conducted with the Administrative Group in the Comptroller's office. A final decision on combined ODP and component funding as was done for 1983 or user's funding all their requirements must be made by the start of FY 1982 in order to be included in the 1984 Program Instructions. [REDACTED]

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SAFE Funding

The Comptroller has approved the use of prior year funds (1979) in the amount of \$920,000 for the SAFE Project. COMPT 81-0895 states that these funds are to provide for cost growth caused by the increased staffing of the contractor's development component and the effects of inflation. NFAC has transferred these funds to ODP on a Form 1716 dated 28 July 1981.

[REDACTED]

Outstanding Advances

As of 29 July 81, 25 advances remain outstanding, of which, none are delinquent.

[REDACTED]

[REDACTED]

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